

[This English translation has been prepared from the official Japanese announcement.
Please refer to the official Japanese version for clarification.]

December 15, 2022

To Whom It May Concern

SENSUI Hirotaka
Dean, Nanzan University Faculty of Foreign Studies

Notice of Position Available for a Native or Near-native Speaker of English who is a
Specialist in Culture or Literature in English Speaking countries

The Department of British and American Studies, Faculty of Foreign Studies of Nanzan University announces the establishment of a search committee to fill one post for a native or near-native speaker of English who is a specialist in Culture or Literature in English speaking countries. The successful candidate will teach various English language skills classes for English majors, and content-based courses related to their area of specialization.

Job Title: Associate Professor or Lecturer

Number of Position: 1

Department: Faculty of Foreign Studies, Department of British and American Studies

Courses to be taught: Undergraduate Seminar & Graduation Thesis Seminar, Special Topics in English (Culture or Literature), English classes for British & American Studies majors, and courses for general education.

Area of Specialization: Culture or Literature in English speaking countries

Starting Date of Appointment: 1 September 2023 or 1 April 2024

Qualifications:

- (1) Candidates must be a native or near native English speaker who can teach the courses above.
- (2) Candidates must have completed a doctoral degree.
- (3) Candidates should have a strong desire to teach English to British and American studies majors.
- (4) Candidates who have Japanese language ability sufficient to participate in daily administrative duties of regular faculty members are highly desirable and preferable.

- (5) Candidates should be willing to undertake department responsibilities.
- (6) After appointment, the candidate must reside in an area easily accessible to Nanzan University.

Application Deadline: 31 March 2023 (Documents must be received by this date.)

Required Documents:

- (1) Curriculum vitae
- (2) List of research and teaching achievements (papers, books, and monographs, including the MA or PhD theses)
- (3) Abstract of each publication listed in (2) above. (Approximately 400 characters in Japanese or 200 words in English.)
- (4) Three recent major publications. (Off-prints or copies are acceptable. In the list of publications, please indicate these with a circle.)
- (5) Proof of the highest degree achieved. (Copy of a diploma is acceptable.)
- (6) One letter of recommendation. (The relationship between the candidate and referee must be made clear in the reference. Please submit in a sealed envelope.)

Note : Candidates who pass the document screening will be invited to come to Nanzan University or online for an interview with a demonstration class. (Those invited for an interview will be required to bear their own travel expense.)

Application and accompanying documents should be submitted to:

Search Committee (Culture and Literature in English speaking countries)
Department of British and American Studies
Office of Faculty of Foreign Studies
Nanzan University
18 Yamazato-cho, Showa-ku
Nagoya 466-8673 JAPAN

Only postal applications will be accepted.

For further inquiries, please contact:

Office of Faculty of Foreign Studies
E-mail: f-s@nanzan-u.ac.jp
(Inquiries by phone are not accepted.)

Notes:

(1) Please note that submitted documents such as off-prints and copies will not be returned. For books, if you prefer them to be returned, please enclose a return envelope with stamps to cover the postage.

(2) All personal information provided on the application will be handled with the utmost care in accordance with the University's privacy regulations. The information will not be used for any purpose other than screening candidates for the position.